## DIRECTOR'S SECRETARIAT NOTICE - 05/2022

## **CUSTODY OF VALUABLES**

- 1. This is to inform all concerned that this institute has not yet received any circular from SPPU regarding closure of college/ hostel due to the ongoing Covid pandemic.
- 2. Students who are proceeding on leave should carry their laptop, ornaments, mobile phones, cash, certificates and any other valuable items. The Warden or any AIT authority will not be responsible for any valuable item left behind. No claim in future will be entertained by AIT Management.
- 3. <u>BE Students</u>. BE students are requested not to lock their cupboard. The items kept inside the cupboard to be packed in a suitcase/ carton and proper identity to be written on the luggage which include Name, Regn No, Roll No, Branch and Room No for ease in handling during difficult times.
- 4. <u>SE & TE Students</u>. Second Year and Third Year students need not vacate their cupboard, if staying in permanently allotted accommodation. Those staying in temporary allotted rooms are required to pack their luggage and keep at a central place indicated by respective warden.
- 5. Necessary action will be taken, if not followed the above instructions by AIT in future. Wardens are instructed to ensure compliance of above order.

Col

Offg Director

File No: AIT/0075/Notice/Adm

Army Institute of Technology Dighi Hills, Pune - 411015

Date Jan 2022

Distribution:-

Director Principal - For info please

**HOD Mech** 

**HOD Comp** 

HOD IT

HOD E & TC

Warden, FE

Warden, SE

Warden, TE

Warden, BE

Warden KCH